

Review of AHP Support for Children with Statements of Special Educational Needs within Special Schools and Mainstream Education

Terms of Reference for Project Board

- **Purpose**
- **Responsibilities**
- **Membership**

January 2014

Purpose of the Project Board

- To oversee the process and development of the Review of AHP Support for Children with Statements of Special Educational Needs within Special Schools and Mainstream Education.
- To ensure that the project is implemented in a professional, transparent and timely manner.
- To engage as appropriate with relevant Departmental and Statutory bodies such as the Department of Health Social Services and Public Safety, Department of Education and the Health and Social Care Board.
- To secure a partnership approach with relevant colleagues in Education and Health and with Parents/Carers.
- To ensure meaningful engagement with children/young people with statements of special educational needs
- To ensure engagement throughout with other relevant key stakeholders.
- To promote equality of opportunity, good relations and human rights.

Responsibilities of the Project Board

The Project Board is responsible for the overall management of the project including:

- Approving the Project Initiation Document and further documentation appropriate to the project
- Agreeing an engagement plan to engage with key stakeholders.
- Identifying appropriate agencies and services involved to complete required actions as part of the project
- Continuing to seek meaningful engagement across all relevant agencies and with parents/carers and children
- Seeking advice and guidance on how to promote equality of opportunity, good relations and human rights

Project Board Membership

- The Project Board will attend meetings regularly and contribute to discussions and analysis
- Contribute and nominate others at the appropriate level, to the work on the review and any sub groups established by the Chairperson

- Ensure that mechanisms are in place within their respective organisations to communicate necessary and relevant information regarding the review
- The Project Board will be chaired by Dr Eddie Rooney, Chief Executive, Public Health Agency and Mary Emerson, AHP Consultant, PHA will Lead the Project

Project Board Membership

Dr Eddie Rooney	Chief Executive, Public Health Agency (Chairperson)
Mary Emerson	AHP Consultant Public Health Agency (Project Lead)
Clare McGartland MBE	Lead AHP Consultant, Public Health Agency
Rachel O'Reilly	Project Support, Public Health Agency (PHA)
Adele Graham	Senior Health Intelligence Manager, Public Health Agency (PHA)
Hazel Winning	AHP Lead, Department of Health (DHSSPS)
Caroline Gillan	Director of Access, Inclusion and Wellbeing (DENI)
Frances Curran	Special Education Team, Department of Education (DENI)
Fionnuala Mc Andrew	Director of Social Care and Children's services, (HSCB)
Dr Clare Mangan	Chief Executive, Belfast Education Library Board (BELB)
Carol Diffin	Co- Director, Community Child Health & Child Care, (BHSCT)
James McAuley	Intern for AHP/Nursing Directorate Public Health Agency
Michelle Tennyson	Assistant Director of AHPs and PPI, Public Health Agency

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